

# Warminster & Villages Community Area Partnership

## Annual Workplan 2011/12

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p><b>Partnership Development</b>  <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens &amp; councillors from the Town &amp; Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy &amp; Tourism, Health &amp; Social Care; and Education &amp; Life-long learning (‘L4W’ for short)). We are looking to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics although Crime &amp; Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We engaged a Development Officer in Dec 2010: Ginny Anderson is formally employed through the Warminster &amp; Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to &amp; copy WVCP in on appropriate correspondence. One of our members is WFCAP Treasurer.</p> <p>Our priorities are to maintain a fit for purpose Community Plan ; to foster and support community groups with aims &amp; objectives that are consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services including contributing to the Area Board.</p>

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<p><b>Accountability</b>  <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted.</p> <p>We plan to run a consultation event on the issues surrounding Housing &amp; Health ('Housing as a foundation for Health') – this is a priority task for the Development Officer. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes. We are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>Not really, except in the sense of there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p><b>Communication</b>  <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>When we had Administrative support we were able to publish a quarterly Newsletter and we are bidding for funds to allow us to re-engage such support. We have display boards and material which we use at Community events whenever we have volunteers available. We have accepted invitations to talk about the Partnership to other organisations (e.g. Friends of the Athenaeum). Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible.</p>

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	How many organisations are affiliated to the CAP and how many names are on your communications database?	The issue of membership & affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations. A refresh of our database – and the subsequent maintenance of it - is one of the activities which we need an Administrator to undertake.
<b>Consultation</b> <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i>	Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?	We plan to run a consultation event on the issues surrounding Housing & Health and this is a priority task for our Development Officer to whom we are looking for advice on how best to organise and run it. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes.
<b>Community Planning</b> <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i>	Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?	The Plan as published covers the period 2005 –2015. The way ahead on updating the Community Plan is to be decided in the light of the 'Housing & Health' event mentioned above and the report previously prepared by Community First identifying some of the options in terms of methodology / procedures. During the Pilot phase of the Area Board we responded to its highlighting of particular issues by extracting relevant material from the Community Plan, obtained updates against its aims & aspirations and presented the results to the Board. We still see this as one way in which we can achieve some sort of 'rolling update' to the Plan but it depends on the Area Board's programme.

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<p><b>Local action</b>  <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead?</p> <p>How will you secure funding for these projects?</p>	<p>We foster &amp; support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the Plan at every opportunity particularly where they are applying for funding.</p> <p>A consultation event to act as a pilot for others which can then be run to provide inputs to a refresh/update of the Plan. The E&amp;T Pillar Group plans to run a 'Warminster in Bloom' project as well as to develop further its successful 'Buy Local' initiative. The Health &amp; Social care group will continue to provide a forum for consideration of appropriate activities especially in regard to the NHS changes and identify further worthwhile projects. The recruitment of an Administrator will be important to the achievement of these aims.</p> <p>We will take advice from local people such as Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding.</p>
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